



EMPLOYMENT APPLICATION FORM

Please complete all sections carefully in neat, clearly in CAPITAL LETTERS.

Human Resources Department

Tel: 784-431-4442

You can also apply via email to recruitment@canouan.com

PERSONAL DETAILS				
FIRST NAME (S)				
LAST NAME				
National Insurance Number		BOSVG Account Number		DATE OF BIRTH: DD/MM/YYYY
Is there any other name that you are known by?				MALE OR FEMALE (please circle ONE)
Mailing Address				
Residential Address				
Telephone numbers	Home:	Cell:	Message Tel No.	
Email address:				
I am interested in being considered for the post of:	<i>Please write below the job and/or department(s) you are interested in</i>			
1.				
2.				
Are there any hours or days that you cannot work? If so when?	YES/NO			
Are you lawfully eligible to be employed in this country?	YES/NO			
If you are applying for a position which involves the handling of food and beverage, do you hold a valid Food Handler's permit? YES/NO				

Do you have any relatives already working for this company? YES/NO If yes, please give names and relationship:
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Have you been convicted of a crime within the last five years? YES/NO

ADDITIONAL SKILLS: VALID FIRST AID YES/NO	Please indicate any OTHER LANGUAGES spoken: Fluently: Working Knowledge:
VALID CPR/FIRST RESPONDER YES/NO	
COMPUTER NAVIGATION SKILLS: BASIC/INTERMEDIATE/ADVANCED	VALID DRIVING LICENCE YES/NO Class: Date of 1st Issue:

- How did you hear about the job? Newspaper Internet Radio Employee referral Other
 Please tell us how? _____

- Have you ever worked for Canouan Resort or other company within the CBHL Group? Yes No

If yes, state position & when employed.....

WORK EXPERIENCE: Please tell us about your work experience, including internships, casual, part time and voluntary work. List your present or most recent work experience FIRST. Please continue on a separate sheet as required

Employer's name, address & tel no.	Start date	End date	Job Title	Reason for leaving
May we contact this company for a reference? YES/NO		Name of Direct supervisor/manager: Contact number:		
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EDUCATION: Please note the most recent qualification first. Please continue on a separate sheet if required

Last school/college attended:	Left school/college in (year):	Subjects & qualifications (Please include CXC's, A Levels, Degrees, technical qualifications etc.)	Date achieved

Certificate/Diploma/Degree

Any other Academic/Professional Qualification:

ADDITIONAL INFORMATION

If you have any other relevant qualifications, work based training or experience that you feel may support your application, please list them below.

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What does being a member of a team mean to you?

ADDITIONAL REFERENCES (not family)

Name of Reference		
Contact tel. number		How do they know you? <i>Personal/Employer/School/College</i>

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Please read the following carefully before signing:

I understand that the completion of this application form does not indicate that there are any positions open and does not in any way obligate this company to hire me or offer me a job.

I understand that Canouan Resort is an equal opportunity employer and selects individuals best matched for the job based upon job-related qualifications and experience regardless of race, colour, religion, sex, national origin, age or disability.

I understand that any misleading or incorrect statements render this application void and may be cause for termination.

I understand that this application will remain active for 6 months and if I have not been hired by that date, I must demonstrate my continued interest in being considered for future employment by reapplying.

SIGNATURE: _____
Of applicant

DATE: _____

Canouan Resort operates with a philosophy that our success is created by all of its employees – Team Members – working together, and that it’s every Team Member’s obligation to support and help fellow Team Members and Canouan Resort to achieve its goals.

Additionally Canouan Resort feels that is it is important for all Team Members to make an emphatic commitment to on-going training and coaching and thus to improve and develop their skills and abilities. This will result in a mutually beneficial journey for all.

HR USE ONLY:	DEPARTMENT:
INTERVIEW DATE:	DEPARTMENT INTERVIEWER: